

**The Department of Military Affairs and Public Safety  
Office of the State Fire Marshal**

1207 Quarrier St  
Charleston, WV 25301

Phone: (304) 558-2191 Ext.53214  
Fax: (304) 558-2537

**Fire Safety Inspection Report**

<b>Inspection Date</b>	01/09/15		<b>Inspection Type</b>	Annual		<b>Last Inspection</b>	01/02/14	
<b>Facility</b>	James Rumsey Voc. Tech. Center			<b>Building</b>	Main			
<b>Occupancy</b>	Educational			<b>County</b>	Berkeley			
<b>Administrator</b>	Donna Van Metre, Director			<b>Phone No.</b>	304-754-7925			
<b>Mailing Address</b>	<b>Address</b>	3274 Hedgesville Road						
	<b>City</b>	Martinsburg		<b>State</b>	WV	<b>Zip</b>	25403	
<b>Physical Address</b>	<b>Address</b>	3274 Hedgesville Road						
	<b>City</b>	Martinsburg		<b>State</b>	WV	<b>Zip</b>	25403	
<b>Construction</b>	Type II 211		<b>Sq. Feet</b>	110,000		<b>Height</b>	1 story w/partial basement	
<b>Occupant Load</b>	Licensed For		Current		600		Maximum	
<b>Sprinkler</b>	Part.	Type	13	Tested	01/01/14	<b>Generator</b>	No	Tested
<b>AES</b>	Yes	Type	Wet	Tested	09/14	<b>Fire Alarm</b>	Yes	Tested 04/23/14
<b>Fire Pump</b>	No	Type		Tested		<b>Fire Drills</b>	Yes	# 7 Last Drill 12/15/14
<b>Fire Marshal</b>	G.A. Harms			<b>Accompanied By</b>		Mike Pheasant		
<b>Compliances</b>	3		<b>License Recommendation</b>			<b>Fee</b>		25.00

**REQUIREMENTS**

1. Blank cover required on electrical breaker room D-8. NFPA 70
2. Cover required for exposed wires, the old clock in conference room. NFPA 0
3. Improper extension cord in computer graphics. NFPA 70
4. Ceiling tiles missing HVAC storage. NFPA 101 4.6.14

**SUBMIT PLAN OF CORRECTIONS WITHIN 30 DAYS OF THIS REPORT**

Orig: Administrator

Cc: Superintendent, Berkeley County Schools 401 S. Queen Street Martinsburg, WV 25401  
Fire Marshal, Harms  
File 01/20/15 LS

**REQUIREMENTS LISTED ARE NOTIFICATION OF FIRE CODE VIOLATIONS**

(NFPA – National Fire Protection Association; SFC – State Fire Code)

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<b>Inspection Date</b>	01/09/15		<b>Inspection Type</b>	Annual		<b>Last Inspection</b>	01/02/14	
<b>Facility</b>	James Rumsey Voc. Tech. Center			<b>Building</b>	Drivers Education Annex A-4			
<b>Occupancy</b>	Educational			<b>County</b>	Berkeley			
<b>Administrator</b>	Donna Van Metre, Director			<b>Phone No.</b>	304-754-7925			
<b>Mailing Address</b>	<b>Address</b>	3274 Hedgesville Road						
	<b>City</b>	Martinsburg			<b>State</b>	WV	<b>Zip</b>	25403
<b>Physical Address</b>	<b>Address</b>	3274 Hedgesville Road						
	<b>City</b>	Martinsburg			<b>State</b>	WV	<b>Zip</b>	25403
<b>Construction</b>	Type V 111		<b>Sq.Feet</b>	864		<b>Height</b>	1 story	
<b>Occupant Load</b>	Licensed For		Current		Maximum			
<b>Sprinkler</b>	No	Type	Tested	<b>Generator</b>		No	Tested	
<b>AES</b>	No	Type	Tested	<b>Fire Alarm</b>		No	Tested	
<b>Fire Pump</b>	No	Type	Tested	<b>Fire Drills</b>		N/A	#	Last Drill
<b>Fire Marshal</b>	G.A. Harms			<b>Accompanied By</b>		Mike Pheasant		
<b>Compliances</b>	0		<b>License Recommendation</b>			<b>Fee</b>	25.00	

**REQUIREMENTS**

Note this building is used for the instructors only. No students allowed in this trailer.

Orig: Administrator

Cc: Superintendent, Berkeley County Schools 401 S. Queen Street Martinsburg, WV 25401  
Fire Marshal,  
File 01/20/15 LS

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**Fire Safety Inspection Report**

<b>Inspection Date</b>	01/09/15	<b>Inspection Type</b>	Annual	<b>Last Inspection</b>	01/02/14
<b>Facility</b>	James Rumsey Voc. Tech. Center	<b>Building</b>	Drivers Education		
<b>Occupancy</b>	Educational	<b>County</b>	Berkeley		
<b>Administrator</b>	Donna Van Metre, Director	<b>Phone No.</b>	304-754-7925		
<b>Mailing Address</b>	Address	3274 Hedgesville Road			
	City	Martinsburg	State	WV	Zip 25403
<b>Physical Address</b>	Address	3274 Hedgesville Road			
	City	Martinsburg	State	WV	Zip 25403
<b>Construction</b>	Type II 211	Sq.Feet	6,700	Height	1 story w/observation tower
<b>Occupant Load</b>	Licensed For		Current		Maximum
<b>Sprinkler</b>	No	Type	Tested	<b>Generator</b>	No Tested
<b>AES</b>	No	Type	Tested	<b>Fire Alarm</b>	Yes Tested 07/03/14
<b>Fire Pump</b>	No	Type	Tested	<b>Fire Drills</b>	Yes # 7 Last Drill 12/15/14
<b>Fire Marshal</b>	G.A. Harms.		<b>Accompanied By</b>	Mike Pheasant	
<b>Compliances</b>	2	<b>License Recommendation</b>		<b>Fee</b>	25.00

**REQUIREMENTS**

No violations at the time of inspection.

Orig: Administrator

Cc: Superintendent, Berkeley County Schools 401 S. Queen Street Martinsburg, WV 25401  
Fire Marshal, Harms  
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**Fire Safety Inspection Report**

<b>Inspection Date</b>	01/09/15		<b>Inspection Type</b>	Annual		<b>Last Inspection</b>	03/05/13	
<b>Facility</b>	James Rumsey Voc. Tech. Center			<b>Building</b>	Horticultural			
<b>Occupancy</b>	Educational			<b>County</b>	Berkeley			
<b>Administrator</b>	Donna Van Metre, Director			<b>Phone No.</b>	304-754-7925			
<b>Mailing Address</b>	<b>Address</b>	3274 Hedgesville Road						
	<b>City</b>	Martinsburg			<b>State</b>	WV	<b>Zip</b>	25403
<b>Physical Address</b>	<b>Address</b>	3274 Hedgesville Road						
	<b>City</b>	Martinsburg			<b>State</b>	WV	<b>Zip</b>	25403
<b>Construction</b>	Type II 211		<b>Sq.Feet</b>	8094		<b>Height</b>	1 story	
<b>Occupant Load</b>	Licensed For		Current		Maximum			
<b>Sprinkler</b>	No	Type	Tested		<b>Generator</b>	No	Tested	
<b>AES</b>	No	Type	Tested		<b>Fire Alarm</b>	Yes	Tested	04/23/14
<b>Fire Pump</b>	No	Type	Tested		<b>Fire Drills</b>	Yes	# 7	Last Drill 12/15/14
<b>Fire Marshal</b>	G.A. Harms			<b>Accompanied By</b>		Mike Pheasant		
<b>Compliances</b>	0		<b>License Recommendation</b>			<b>Fee</b>		25.00

**REQUIREMENTS**

No violations noted at the time of inspection.

Orig: Administrator

Cc: Superintendent, Berkeley County Schools 401 S. Queen Street Martinsburg, WV 25401  
Fire Marshal, Harms  
File 01/20/15 LS

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<b>Inspection Date</b>	01/09/15	<b>Inspection Type</b>	Annual	<b>Last Inspection</b>	01/02/14
<b>Facility</b>	James Rumsey Voc. Tech. Center	<b>Building</b>	HVAC Lab		
<b>Occupancy</b>	Educational	<b>County</b>	Berkeley		
<b>Administrator</b>	Donna Van Metre, Director	<b>Phone No.</b>	304-754-7925		
<b>Mailing Address</b>	Address	3274 Hedgesville Road			
	City	Martinsburg	State	WV	Zip 25403
<b>Physical Address</b>	Address	3274 Hedgesville Road			
	City	Martinsburg	State	WV	Zip 25403
<b>Construction</b>	Type II 000	Sq.Feet	2,000	Height	1 story
<b>Occupant Load</b>	Licensed For		Current		Maximum
<b>Sprinkler</b>	No	Type	Tested	<b>Generator</b>	No Tested
<b>AES</b>	No	Type	Tested	<b>Fire Alarm</b>	Yes Tested 04/23/14
<b>Fire Pump</b>	No	Type	Tested	<b>Fire Drills</b>	Yes # 7 Last Drill 12/15/14
<b>Fire Marshal</b>	G.A. Harms		<b>Accompanied By</b>	Mike Pheasant	
<b>Compliances</b>	1	<b>License Recommendation</b>		<b>Fee</b>	25.00

**REQUIREMENTS**

**No requirements at the time of inspection.**

Orig: Administrator

Cc: Superintendent, Berkeley County Schools 401 S. Queen Street Martinsburg, WV 25401  
Fire Marshal  
File 01/20/15 LS

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<b>Facility</b>	James Rumsey Voc. Tech. Center	<b>Building</b>	Motel Building		
<b>Occupancy</b>	Residential	<b>County</b>	Berkeley		
<b>Administrator</b>	Donna Van Metre, Director	<b>Phone No.</b>	304-754-7925		
<b>Mailing Address</b>	Address	3274 Hedgesville Road			
	City	Martinsburg	State	WV	Zip 25403
<b>Physical Address</b>	Address	3274 Hedgesville Road			
	City	Martinsburg	State	WV	Zip 25403
<b>Construction</b>	Type V 111	Sq. Feet	2,464	Height	1 story
<b>Occupant Load</b>	Licensed For	Current	7	Maximum	
<b>Sprinkler</b>	No	Type	Tested	<b>Generator</b>	No Tested
<b>AES</b>	No	Type	Tested	<b>Fire Alarm</b>	No Tested Monthly
<b>Fire Pump</b>	No	Type	Tested	<b>Fire Drills</b>	N/A # Last Drill
<b>Fire Marshal</b>	G.A. Harms		<b>Accompanied By</b>	Mike Pheasant	
<b>Compliances</b>	0	<b>License Recommendation</b>		<b>Fee</b>	25.00

**No requirements at time of the inspection**

Note: Building divided into 7 apartments with hardwired smoke detectors

Orig: Director

Cc: Superintendent, Berkeley County Schools 401 S. Queen Street Martinsburg, WV 25401  
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<b>Inspection Date</b>	01/09/15	<b>Inspection Type</b>	Annual	<b>Last Inspection</b>	01/02/14
<b>Facility</b>	James Rumsey Voc. Tech. Center	<b>Building</b>	Warehouse/Truck Driving Training		
<b>Occupancy</b>	Educational	<b>County</b>	Berkeley		
<b>Administrator</b>	Donna Van Metre, Director	<b>Phone No.</b>	304-754-7925		
<b>Mailing Address</b>	Address	3274 Hedgesville Road			
	City	Martinsburg	State	WV	Zip 25403
<b>Physical Address</b>	Address	3274 Hedgesville Road			
	City	Martinsburg	State	WV	Zip 25403
<b>Construction</b>	Type II 211	Sq. Feet	7,000	Height	1 story
<b>Occupant Load</b>	Licensed For		Current		Maximum
<b>Sprinkler</b>	No	Type	Tested	<b>Generator</b>	No Tested
<b>AES</b>	No	Type	Tested	<b>Fire Alarm</b>	Yes Tested 04/22/14
<b>Fire Pump</b>	No	Type	Tested	<b>Fire Drills</b>	Yes # 7 Last Drill 12/15/14
<b>Fire Marshal</b>	G.A. Harms		<b>Accompanied By</b>	Mike Pheasant	
<b>Compliances</b>	0	<b>License Recommendation</b>		<b>Fee</b>	25.00

**REQUIREMENTS**

1. Exit light out in classroom. NFPA 101 7.8.1
2. Outlet cover broke in classroom. NFPA 70
3. Ceiling tile missing in storage room. NFPA 4.6.12

SUBMIT PLAN OF CORRECTIONS WITHIN 30 DAYS OF THIS REPORT

Orig: Administrator

Cc: Superintendent, Berkeley County Schools 401 S. Queen Street Martinsburg, WV 25401  
Fire Marshal,  
File 01/20/15 LS

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**Fire Safety Inspection Report**

<b>Inspection Date</b>	01/09/15		<b>Inspection Type</b>	Annual		<b>Last Inspection</b>	09/24/14	
<b>Facility</b>	Rumsey Children Connection			<b>Building</b>	Day Care			
<b>Occupancy</b>	Educational/Daycare			<b>County</b>	Berkeley			
<b>Administrator</b>	Donna VanMetre, Director			<b>Phone No.</b>	304-754-7925			
<b>Mailing Address</b>	<b>Address</b>	3274 Hedgesville Road						
	<b>City</b>	Martinsburg		<b>State</b>	WV	<b>Zip</b>	25403	
<b>Physical Address</b>	<b>Address</b>	3274 Hedgesville Road						
	<b>City</b>	Martinsburg		<b>State</b>	WV	<b>Zip</b>	25403	
<b>Construction</b>	Type II 211		<b>Sq. Feet</b>	800		<b>Height</b>	1 story	
<b>Occupant Load</b>	<b>Licensed For</b>	19		<b>Current</b>	19		<b>Maximum</b>	19
<b>Sprinkler</b>	No	<b>Type</b>		<b>Tested</b>		<b>Generator</b>	No	<b>Tested</b>
<b>AES</b>	No	<b>Type</b>		<b>Tested</b>		<b>Fire Alarm</b>	Yes	<b>Tested</b> 04/23/14
<b>Fire Pump</b>	No	<b>Type</b>		<b>Tested</b>		<b>Fire Drills</b>	Yes	# 9 Last Drill 12/18/14
<b>Fire Marshal</b>	G.A. Harms			<b>Accompanied By</b>	Mike Pheasant			
<b>Compliances</b>	0		<b>License Recommendation</b>	Regular			<b>Fee</b>	25.00

**REQUIREMENTS**

**DHHR License expires 10/31/16**

No requirements noted during inspection

Orig: Administrator

Cc: Dr. Jane Lynch, Director RESA, 109 South College St., Martinsburg, WV 25401

Cc: Heidi Bach- Arvin, Head Start Coordinator, 109 South College St., Martinsburg, WV 25401

Fire Marshal, Harms

File 01/20/15 LS

**REQUIREMENTS LISTED ARE NOTIFICATION OF FIRE CODE VIOLATIONS**

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James Rumsey Vocational Technical School  
3274 Hedgesville Road, Martinsburg WV 25403  
Donna Van Metre  
(304) 754-7925

Year

Number of Buildings: 8

Number of Schools: 1

<u>Building</u>	<u>Previous</u>	<u>Compliances</u>	<u>New</u>	<u>Total</u>
Main	4	4	4	8
Day Care	2	2	0	2
Driver's Education	1	1	0	1
Driver's Education Annex	0	0	0	0
Horticultural	0	0	0	0
HVAC	0	0	0	0
Motel Building	0	0	0	0
Warehouse/Truck Driving	0	0	3	3
<b>Total:</b>	7	7	7	14

SUBMIT A WRITTEN PLAN OF CORRECTIONS WITHIN 30 DAYS FROM RECEIPT OF THIS REPORT



# JAMES RUMSEY TECHNICAL INSTITUTE

3274 Hedgesville Road, Martinsburg, WV 25403-0259  
304-754-7925 • Fax 304-754-7933

22 April 2015

The Department of Military Affairs & Public Safety  
Office of the State Fire Marshall  
1207 Quarrier Street  
Charleston, WV. 25301

## Corrective Action Plan for Fire Safety Inspection Report of 09 January 2015.

### Main Building:

- (1) Blank covers have been added to the electrical panels noted in room D-8.
- (2) A cover has been placed over the exposed clock wire in the conference room.
- (3) The extension cord in computer graphics has been replaced.
- (4) Ceiling tiles have been added to HVAC storage.

### Warehouse/Truck Driver Training

- (1) The exit light has been repaired.
- (2) The broken outlet cover has been replaced.
- (3) Ceiling tile in the storage room have been replaced.

Respectfully,

O. Mitchell Rinker  
Assistant Principal

**GLOBAL21**

Students deserve it • The world demands it • James Rumsey Technical Institute delivers it